

Bylaws Amendment Cover Letter

Chapter Name/No.

Date

To: PHGC Grand Secretary Prince Hall Grand
Chapter, O.E.S.
P.O. Box #304
DuPont, WA 98327

Greetings,

To the Grand Secretary, on behalf of Chapter #

I extend fraternal greetings and hope this correspondence finds you in the best of health and spirits.

Enclosed you will find the By-Law Amendments. There were a total number of

members present. The amendments were approved and fully adopted by the Chapter by a

(unanimous favorable vote of all members) *or* (favorable vote of

members and opposed by members) at a special meeting held . All
members were duly notified in a timely manner.

It is our prayer that said amendments be reviewed and accepted.

Please direct any inquires on this matter to the undersigned at the chapter address.

Attested by,

Fraternally,

Secretary Name **Worthy Matron Name**

Secretary

Worthy Patron Name

Chapter Address